

Template

Volunteer Role Description

Organisation Name	XXXXX
Organisation Overview	XXXXX
Role Title	Volunteer Befriender
Location of position	Northern Ireland
Responsible to	XXXXXX, (Job Title)
Purpose/ summary of role	Provide regular support on a one to one basis to an individual looking to achieve greater independence.
Description of tasks	<p>As a Befriender your skills, personality and location will be matched appropriately to an individual that has requested support on a one to one basis. Every individual has different needs therefore what they require will be determined on their circumstances. So your responsibilities could be:</p> <ul style="list-style-type: none"> • Offering emotional support through times of change. • Helping individuals decide what to do next. • Providing encouragement, guidance and support in finding a new job. • Helping individuals achieve specific goals. • Developing individual's skills needed to achieve greater independence. • Signposting individuals to access information and advice relating to their action plan. <p>You will not be expected to provide any personal care.</p>
Time Commitment	We are looking for volunteers who are able to meet for 1-2 hours on a weekly/fortnightly basis with the client for at least 6 months and no longer than 18 months (exceptions can be made for shorter periods of volunteering). Volunteers must also attend ongoing training.

Skills and Qualifications	We are looking for volunteers who are understanding, patient, empathetic and good at listening.
Training and Support	You will be given induction training into the various aspects of the work. You will receive ongoing training and peer support at regular Volunteer meetings.
Reimbursement of expenses	<p>Out of pocket expenses will be reimbursed:</p> <ul style="list-style-type: none"> • mileage costs @ xxp per mile up to a maximum of xx miles per return trip • public transport up to a maximum to a maximum of £xx per return trip.
Benefits to volunteer	This is a fantastic learning and development opportunity, while at the same time helping disabled people achieve their own personal aspirations and goals. If you want to make a difference to someone who needs your support and want to be part of this exciting programme, this is the role for you. This could be an ideal opportunity for someone who wants to gain experience in the social care field.